

CHATHAM TOWNSHIP

Chatham Trustee Meeting Minutes
Chatham Township Community Center
Regular Meeting of January 9, 2018

Meeting was called to order by Trustee Arters at 7:00pm

Roll Call: Trustee Arters, Trustee Aungst and Trustee Gumbita were present

The Fiscal Officer certified the requirements of the Sunshine Law were met by notification and posting. This is an unapproved, unsigned copy of the proposed minutes of January 9, 2018 Trustee Meeting of Chatham Township Trustees. Once approved and signed, they will become the official minutes of record. The Township assumes no liability and does not certify that this is a true copy of the minutes; likewise, balances provided may not have been reconciled to the Bank Statement and are subject to change, until financial statements have been signed and approved by the Board of Trustees.

Pledge of Allegiance

Trustee Arters reminded all guests to sign in

A Motion was put forth by Trustee Arters, duly seconded by Trustee Gumbita to approve meeting minutes of December 26, 2017 with spelling and grammar corrections. All in favor

Approval of the January 2, 2018 Organizational Minutes were suspended until the next meeting pending Zoning Members information and various fee schedules.

A Motion was put forth by Trustee Arters, duly seconded by Trustee Aungst to approve Financial Reports. All in favor

A Motion was put forth by Trustee Arters, duly seconded by Trustee Aungst to approve Purchase Orders and Pay Bills, as presented. All in favor

Public invitation to speak: Sue Jurkowski – Congratulated the new trustees, and wished them luck in the coming year.

Correspondence: Medina County Solid Waste District, announcing Spring Clean-up reduced gate rate April 2nd-July 28th; Ohio Environmental Protection Agency Request for Proposals for Nonpoint Source Management; Ohio Township Association Risk Management Authority, a gift of a free calendar and asking for submission for the 2019 Calendar.

Yearly Insurance Update- Joel Bender, Ohio Plan: Bender thanked the Township for the 7year history with their company; he presented the board with an up to date proposal increasing coverage by \$341,000 to include a MH building and property, the contents of MH, updated schedule for roads equipment, and an update schedule of fire equipment. This increased the yearly premium from last year by \$503.00 for a 2018 total of \$14,176.00. Bender encouraged the board to look at the reducing the cyber data breach deductible due to the increased concern nationwide. Bender explained the current Provident Insurance Plan for the Fire Department, although he is not the provider.

Approvals:

A motion was set forth by Trustee Arters, duly seconded by Trustee Aungst to approve 2018 OTA Conference costs: Mileage, Hotel, Mileage, and Conference Fee for Trustees and Fiscal Officer. All in favor.

A motion was set forth by Trustee Arters, duly seconded by Trustee Aungst for Warren Fire to do the annual SCBA pack Testing required by NFPA and additional hydro testing on tanks for up to \$1500.00 (Quote was \$1184.00). All in favor.

A motion was set forth by Trustee Arters to approve vacation for Roads Superintendent Arters February 10-20th, noting Assistant Roads Supervisor Aungst would be able to fill the duties and plowing if needed. All in favor.

A motion was set forth by Trustee Arters, duly seconded by Trustee Gumbita to obtain ProRisk's Provident Plan for the Fire Department for the coming year, but not renew the policy this year resulting in a three promise. **Resolution #01-01092018**. Roll Call: Arters, yes; Aungst, yes; Gumbita, yes.

Items of old business:

- New Fire Station RFQ – Meeting: Trustee Arters encouraged continued research about the local fire stations being built, and more recently built stations; along with dialogue with trustees and fire chiefs, and any presentations that may be at the OTA conference. Trustee Gumbita stated that she was more interested in Design/Bid/Build feeling that it gave the Township more control over the project. It was decided to schedule interviews with the six the committee decided on February 10 and 17 at 9, 10, and 11am. Trustee Arters will schedule with the firms.
- Zoning Board of Appeals – Jared Bohley: A motion was set forth by Trustee Arters, duly seconded by Trustee Aungst to have Jared Bohley serve on the Zoning Board of Appeals. All in favor.
- Ash tree removal: Trustee Arters reported that he had met with the prosecutor and it was suggested that they have a company come in to do ash tree removal or Roads Employees due to liability.
- Organizational Meeting Minutes Update – Trustee Gumbita presented new Cemetery fees after researching two neighboring communities that are relatively the same size. Gumbita encouraged her fellow trustees to review her proposal, and stated that the current fees do not pay for the services required: wages for digging a grave, maintenance of the sites, materials, ect.

- Memorial Hall Lease: Trustee Arters reported inquiring with the prosecutor about the status of the lease, and was told that he had given it to an intern. Prosecutor reported that it would be complete for the next meeting.
- Posting information on signs: Trustees agreed to be in charge of posting on the community signs on the same schedule at the CTCC schedule. Trustee Arters requested that items needing posting be presented at a meeting. Also, he wants to hear what Zoning Inspector Porter has been concerned about with the signs.
- Tax update n Memorial Hall: Trustee Arters reports that he is working with past Trustee Dumperth on the tax exempt paperwork for the hall.
- Chip and Seal roads proposal: Trustee Arters reported that Roads Superintendent Arters sent a road chip and seal proposal to the board. All Trustees agreed that there was a need. Fiscal Officer Poling asked that no action be taken until 2018 Revenue Budgets were known, and advised that CDs may need pulled for this project to be completed.
- Comprehensive Plan – Trustee Gumbita reported that after some research a Comprehensive Plan for the Township may not be needed. She referenced ORC 519.22, and asked that fellow Trustees read it prior to the Zoning Meeting.

Items of new business:

- Audit Review: Fiscal Officer Poling reported that the State had completed the Audit and submitted reports for review, a letter needed to be sent with her responses, and then a meeting would be scheduled with the audit committee to review results.
- Fire levy renewal: A motion was set forth by Trustee Arters, duly seconded by Trustee Aungst to place the renewal Fire/EMS levy on the May ballot **Resolution #02-01092018**. Roll Call: Arters, yes; Aungst, yes; Gumbita, yes.
- Fire District: Trustee Gumbita reported that she was approached by Spencer Fire Department about creating a fire district with them. She reported that their next meeting was January 22nd.

Announcements / Upcoming Meetings

Bicentennial Fundraiser Chili Cook Off – January 27th \$10.00

CTCC Meeting, January 27th @7pm

Zoning Boards Meeting January 16th @7pm

Trustee Meeting, Tuesday, Jan 23th, 7 pm

A motion to adjourn was made at 8:31pm by Trustee Arters duly seconded by Trustee Gumbita. All in favor.

TRUSTEES:

Russ Arters

Joseph Aungst

Denise Gumbita

FISCAL OFFICER _____

Sarah Poling

Date Signed _____

Date Approved _____