

**CHATHAM TOWNSHIP**  
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**Chatham Trustee Meeting Minutes**  
Chatham Township Community Center  
**Regular Meeting of March 13, 2018**

Meeting was called to order by Trustee Arters at 7:00pm

Roll Call: Trustee Arters, Trustee Aungst and Trustee Gumbita were present

The Fiscal Officer certified the requirements of the Sunshine Law were met by notification and posting. This is an unapproved, unsigned copy of the proposed minutes of March 13, 2018 Trustee Meeting of Chatham Township Trustees. Once approved and signed, they will become the official minutes of record. The Township assumes no liability and does not certify that this is a true copy of the minutes; likewise, balances provided may not have been reconciled to the Bank Statement and are subject to change, until financial statements have been signed and approved by the Board of Trustees.

Pledge of Allegiance

Trustee Arters reminded all guests to sign in

Trustee Arters swore in Fiscal Officer Poling in to office for her term to begin April 1, 2018.

A Motion was put forth by Trustee Aungst, duly seconded by Trustee Arters to approve meeting minutes of March 1, 2018. All in favor

A Motion was put forth by Trustee Aungst, duly seconded by Trustee Gumbita to approve meeting minutes of March 12, 2018. All in favor

A Motion was put forth by Trustee Arters, duly seconded by Trustee Aungst to approve Financial Reports. All in favor

A Motion was put forth by Trustee Arters, duly seconded by Trustee Gumbita to approve Purchase Orders and Pay Bills, as presented. All in favor

**Public invitation to speak:** Janet Newcomer – Thanked the Roads Dept. for filling potholes on Ballou Road, but wanted the Roads Dept. to be reminded to pick up the cones. She reported that they had been there for a week.

**Correspondence:** Medina County Sanitary Engineer, Backflow testing required for 2018 at all Township owned buildings; Akron Regional Air Quality Management District Newsletter; The Gazette asking for support to sponsor feature advertisements; Ohio EPA Notice of violation of Sewage Plant; Medina County Earth Day Festival events April 21,

2018; Medina County Health Department Advisory Council Meeting documents of March 5, 2018

**Roads:**

A motion was set forth by Trustee Aungst, duly seconded by Trustee Arters to purchase new road barricades for closing roads due to flooding. All in favor.

Trustee Arters reports that he continues to work on the wording to get stone bids with the prosecutor and is getting stone amounts from Roads Department.

**Fire/EMS:**

A motion was set forth by Trustee Arters, duly seconded by Trustee Gumbita to purchase Fire Fighting Foam from Safety Services for \$320. All in favor.

**Cemetery:**

A motion was set forth by Trustee Arters, duly seconded by Trustee Aungst to pay Hilden Rospert Funeral Home for the indigent burial of a resident whom was also a Veteran in the amount of up to \$600. Trustee Gumbita reported that the funeral home did not cremate him due to not knowing his religious beliefs, also that the VA was paying for open/close, site, and stone. All in favor.

Fiscal Officer Poling reported that UAN had been contacted about the Cemetery program, and they were sending a disc. They clarified that it could be installed on a separate computer and was a stand-alone program.

**CTCC:**

A motion was set forth by Trustee Arters, duly seconded by Trustee Gumbita to repair CTCC gym from the softball damage after all softball rentals were over for the season. All in favor.

A motion was set forth by Trustee Aungst, duly seconded by Trustee Arters to not return the deposit to the softball team that damaged the gym, and to not allow them future rentals. Trustee Gumbita suggested instead of no future rentals increase the security deposit to \$200 for that group. CTCC Scheduler Newcomer stated that it was the policy for practice ball to be used as well as nets, and she attributes this to a new coach. A motion for an amendment was set forth by Trustee Aungst, duly seconded by Trustee Arters to strike the words: to not allow them future rentals, and replace it with: increase future security deposits for that renter to \$200. All in favor of amendment. All in favor of motion as amended.

CTCC Scheduler Newcomer asked that the Fire Department be informed that there was an overnight event at CTCC this Friday night.

**New business:**

- Memorial Day – Trustee Arters reported that a community Member: Keith Bohley was interested in working with the Township on the Memorial Day event in Chatham. It was noted that historically there is a program, a parade to the cemetery or monument, and a community potluck. Trustee Arters will continue to

be in contact and plan event with Bolhey. They are looking in to grant money to purchase flowers.

- A motion was set forth by Trustee Arters, duly seconded by Trustee Aungst to approve additional expenses for the Water/Sewage Treatment Plant to stay in compliance in the amount of \$625. All in favor

**Old business:**

- Bidding for Grass Mowing – Trustee Arters reports that he is working with the prosecutor on wording to get it out for bid.
- Easter Egg Hunt preparation with the Girl Scouts will take place March 24<sup>th</sup> at 11am as their community service and thank you for the free rental of CTCC for their movie night. It was noted that the Boy Scouts will be cleaning the pavilion for the Easter Egg Hunt as well.
- A motion was set forth by Trustee Arters, duly seconded by Trustee Gumbita to give each roads department employee a safety uniform allowance for \$500 at C&L Shoes. All in favor.
- HSA deposit – Fiscal Officer Poling asked about making deposits to employee HSA accounts in 2018. Trustee Gumbita asked for time to review.

**Announcements / Upcoming Meetings**

Trustee Meeting March 27<sup>th</sup> 7:00pm at CTCC

Easter Egg Hunt March 31<sup>st</sup> 11am at Memorial Hall

A motion to adjourn was made by Trustee Gumbita duly seconded by Trustee Aungst at 7:40pm. All in favor.

TRUSTEES:

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Russ Arters

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Joseph Aungst

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Denise Gumbita

FISCAL OFFICER \_\_\_\_\_  
Sarah Poling

Date Signed \_\_\_\_\_

Date Approved \_\_\_\_\_