

CHATHAM TOWNSHIP

Chatham Trustee Meeting Minutes
Chatham Township Community Center
Regular Meeting of March 27th, 2018

Meeting was called to order by Trustee Arters at 7:02pm

Roll Call: Trustee Arters, Trustee Aungst and Trustee Gumbita were present

The Fiscal Officer certified the requirements of the Sunshine Law were met by notification and posting. This is an unapproved, unsigned copy of the proposed minutes of March 27th, 2018 Trustee Meeting of Chatham Township Trustees. Once approved and signed, they will become the official minutes of record. The Township assumes no liability and does not certify that this is a true copy of the minutes; likewise, balances provided may not have been reconciled to the Bank Statement and are subject to change, until financial statements have been signed and approved by the Board of Trustees.

Pledge of Allegiance

Trustee Arters reminded all guests to sign in

A Motion was put forth by Trustee Arters, duly seconded by Trustee Aungst to approve meeting minutes of March 13th, 2018. All in favor

A Motion was put forth by Trustee Gumbita, duly seconded by Trustee Arters to approve Financial Reports. All in favor

A Motion was put forth by Trustee Arters, duly seconded by Trustee Aungst to approve Purchase Orders and Pay Bills, as presented. All in favor

Public invitation to speak: None

Correspondence: Anthem Medical Insurance renewal; Ohio Department of Commerce CTCC Elevator Certification; Ohio Public Works RE: Garver Road Railroad Crossing and how to proceed with the project; Provident Insurance renewal package; Medina County Solid Waste Yard Waste Manifest; Chase Credit Card offer; CORE: pipeline safety offerings; Medina County Soil and Water Newsletter; Highway Use permit from LMRE for Garver Road; ACT Ohio Re: Road Use Maintenance Agreements; A thank you card addressed to the former VFW for monetary donation to Medina VFW

Roads Report: Chip and Seal Bids – Roads Superintendent present the board with the Chip and Seal Bids that the County Engineer competed.

A motion was set forth by Trustee Arters, duly seconded by Trustee Aungst to accept the Bid of Melway Paving Company for 2018 Richman Road Projects previously submitted to the Medina County Engineer **Resolution #01-03272018** Roll call: Arters, yes; Aungst, yes; Gumbita, yes.

Roads Superintendent reported that he was approached by Litchfield Township about Grader Work in trade for dump truck service. Litchfield had concerns about workers' compensation. Trustees stated that each township would pay the wages of their own employees, therefore it was not an issue. Trustees stated it was fine to trade work/services.

Roads Superintendent reported that a concerned home owner reported that there was a dead ash tree on Coon Club Road in front of their property, but in the right of way. Roads Superintendent reported safety concerns due to only two staff and the nature of the Ash Tree and how they come down. Trustee Arters instructed that bids were sought for its removal.

Fire/EMS: A motion was set forth by Trustee Arters, duly seconded by Trustee Gumbita to approve ProAir Maintenance in the amount of \$1205.00. All in Favor.

Zoning: Zoning Inspector Porter request that new zoning books be purchased for Commission Members due to many of them being newer. It was also noted that the Medina County Library had not been given an updated copy in some time. Zoning Inspector will check with the library to see if they want one now that so much is electronic.

A motion was set forth by Trustee Gumbita, duly seconded by Trustee Aungst to pay for 10 copies to made of the Zoning Book. All in Favor

Cemetery: It was brought to the Trustees attention that there may be a family member of the Township Indigent that the Township paid for the funeral of. Trustee Gumbita reported that she would pursue with the Prosecutor to put a lean on the property for the expenses that the Township paid for retrieval and preparation of the body. Sexton Jurkowski reported that she was approached about changing of markers. She reported that the family member of some buried there wanted to remove a marker of a family member and place one for a deceased child. Trustee Gumbita stated that she felt that markers should ever be removed unless they were being replaced with the same information due to issues with the stone/marker. Trustee Arters advised that the issue be taken to the Prosecutor. Jurkowski felt that the issue was with who is the owner after deed holder passed. Trustee Arters asked that after working with the prosecutor that a policy be created and presented to the board to address this for the future.

A motion was set forth by Trustee Gumbita, duly seconded by Trustee Arters for an additional marker, for Wellday a deceased child never to be buried there, to be placed on the Smith Family Plot. All in Favor.

CTCC: CTCC Scheduler Janet Newcomer identified that the Girl Scouts helped with the Easter Egg Hunt Bags of Candy as a Thank you for the use of CTCC for their movie night

event. Also, that the Boy Scout Lock in went well; Wrestling will be back in May; and the Rogue really appreciates the space. Newcomer reported that there was \$810 income for the month of March, which was over last year by \$460.

Items of new business:

- HAS – A motion was set forth by Trustee Arters, duly seconded by Trustee Gumbita to deposit \$500 per employee into HAS accounts. All in favor.
- Flags – Roads Superintendent Arters reported that flags needed replaced, and suggested taking down the flag pole at the ‘boat dock’. A motion was set forth by Trustee Arters, duly seconded by Trustee Gumbita to purchase new flags for the Township up to \$600.00. All in favor. Trustees agreed that the ‘boat dock’ pole could come down due to other Township Flag Poles being in close proximity.

Items of old business:

- **Audit update** – Fiscal Officer Poling reported that the information was gathered and exit meeting would be scheduled before next meeting.
- **Stone Bids**- Trustee Arters worked with the Roads Superintendent and the Prosecutor and got the bid information gathered.
- **Mowing Bids** - Trustee Arters compiled a list of parcel numbers to put out for mowing bid.

A motion was set forth by Trustee Arters, duly seconded by Trustee Gumbita to publish both the stone and mowing out for public bid. All in favor.

- **Memorial Day**- Trustee Arters reported that flags had been ordered for the Memorial Day. Trustee Arters continues to work with Keith Bohley on the Memorial Day Ceremony and Parade. There has been some preliminary discussion about moving the Memorial Day Ceremony and Parade to the Sunday of the weekend in the future.

Announcements / Upcoming Meetings

Easter Egg Hunt March 31st 11am at Memorial Hall

Bicentennial Committee April 2nd 7pm at Historic Library

CTCC Meeting April 5th 7pm at Historic Library

Trustee Meeting April 10th 7pm at CTCC

A motion to adjourn was made by Trustee Gumbita duly seconded by Trustee Arters at 7:50pm. All in favor.

TRUSTEES:

Russ Arters

Joseph Aungst

Denise Gumbita

FISCAL OFFICER _____

Sarah Poling

Date Signed _____

Date Approved _____