

**CHATHAM TOWNSHIP**  
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**Chatham Trustee Meeting Minutes**  
Chatham Township Community Center  
**Regular Meeting of April 10, 2018**

Meeting was called to order by Trustee Arters at 7:00pm

Roll Call: Trustee Arters, Trustee Aungst and Trustee Gumbita were present

The Fiscal Officer certified the requirements of the Sunshine Law were met by notification and posting. This is an unapproved, unsigned copy of the proposed minutes of April 10, 2018 Trustee Meeting of Chatham Township Trustees. Once approved and signed, they will become the official minutes of record. The Township assumes no liability and does not certify that this is a true copy of the minutes; likewise, balances provided may not have been reconciled to the Bank Statement and are subject to change, until financial statements have been signed and approved by the Board of Trustees.

Pledge of Allegiance

Trustee Arters reminded all guests to sign in

A Motion was put forth by Trustee Aungst, duly seconded by Trustee Gumbita to approve meeting minutes of March 27, 2018. All in favor

A Motion was put forth by Trustee Arters, duly seconded by Trustee Aungst to approve Financial Reports. All in favor

A Motion was put forth by Trustee Gumbita, duly seconded by Trustee Arters to approve Purchase Orders and Pay Bills, as presented. All in favor

**Public invitation to speak:** Carolyn Shaw – Thanked the Trustees and other community members for the wonderful Easter Egg Hunt.

**Correspondence:** ProRisk Solution, Fire policy Renewal; Ohio Department of Taxation FINAL DETERMINATION Parcels: 004-09B-31-047 and 004-09B-31-008 exempt from taxation; Western Reserve Land Conservancy Landline Newsletter; Armstrong Re: Renewal of Video Service Authorization; Medina County Solid Waste District request to participate in a survey; Charter Communications Re: Spectrum updates to television services; OEPA RE: Annual Sludge Report; Dominion Energy Solutions Re: Columbia Gas Price Protection.

**Roads:** None

### **Fire/EMS:**

A motion was set forth by Trustee Arters, duly seconded by Trustee Gumbita to purchase Propack Foam Attack Unit for \$960 from Finley Fire. All in favor.

A motion was set forth by Trustee Arters, duly seconded by Trustee Gumbita to purchase 26 Individual Kit Bleeding Control from North American Rescue in the amount of \$1221.48. All in favor.

### **Cemetery:**

Sexton Jurkowski continues to look into UAN Cemetery Software. Sexton Jurkowski questioned how to determine assigned plots, and how many resident rates per address. Trustees identified 2 plots at resident rates per address and additional would be non-resident rates.

### **CTCC:**

CTCC Scheduler Newcomer reported that there were two upcoming community events at CTCC: April 21<sup>st</sup> Coco and May 6<sup>th</sup> Caananland Opry.

### **New business:**

- A motion was set forth by Trustee Aungst, duly seconded by Trustee Gumbita to renew the Provident Fire Insurance. All in favor.
- BWC Group rating company decision was put on hold pending more information.
- A motion was set forth by Trustee Arters, duly seconded by Trustee Aungst to purchase a new cell phone for Zoning Inspector Porter at an additional monthly fee of \$5.00 plus tax. All in favor.
- A motion was set forth by Trustee Arters, duly seconded by Trustee Gumbita to set up an account with Collins Flags for the purchase of memorial day flags. All in favor.
- A motion was set forth by Trustee Arters, duly seconded by Trustee Aungst  
**Resolution #01-04102018** to approve Appropriation Supplemental as presented. Arters, yes; Aungst, yes; Gumbita, yes.

### **Old business:**

- A motion was set forth by Trustee Arters, duly seconded by Trustee Aungst  
**Resolution #02-04102018** to amend **Resolution #01-11282017**: Chatham Township Trustees hereby officially recognize the Chatham Township Historical Society's Gas Station and Schoolhouse as Historic Buildings as defined in the Ohio Building Code chapter 4101:1-2 definitions, Historic Buildings #2. *Inserting:* Furthermore, considering the intended use of these buildings, and where full compliance with the requirements for accessible routes, entrances, etc. would threaten or destroy the historic significance of these buildings, alternative requirements of ORC sections 3411.9.1 and 3411.9.3 shall apply. These buildings are to be relocated & reconstructed on township property. Roll Call: Arters, yes; Aungst, yes; Gumbita, yes. Passed

- Audit Update- State Auditors have completed 2015/2016 Audit and will be published for public view in two weeks.
- Cemetery Update – Trustee Gumbita reported that she made contact with Kristy Blair, and she was on the deed as her father’s guardian until his death, and seemingly was not taken off after his passing. She has no relationship or responsibility for the indigent resident with whom Chatham Township paid for funeral expenses. Trustee Gumbita will pursue putting a lean on the property for expenses.
- A motion was set forth by Trustee Gumbita, duly seconded by Trustee Arters to have Albrights replace the Panic Bar and install at the North Entrance of the building in the amount of \$475.00 plus tax. All in favor.
- A motion was set forth by Trustee Arters, duly seconded by Trustee Aungst to retain a credit card for the Township with the Fiscal Officer as the holder and only user of the credit card. All in favor.

**Announcements / Upcoming Meetings**

Bicentennial Trivia Night April 14<sup>th</sup> 7pm at MH

Trustee Meeting April 24<sup>th</sup> 7:00pm at CTCC

Bicentennial Committee Meetings 1<sup>st</sup> and 3<sup>rd</sup> Mondays of the month 7pm in the CTCC Zoning Room.

A motion to adjourn was made by Trustee Arters duly seconded by Trustee Gumbita at 7:30pm. All in favor.

TRUSTEES:

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Russ Arters

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Joseph Aungst

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Denise Gumbita

FISCAL OFFICER \_\_\_\_\_  
Sarah Poling

Date Signed \_\_\_\_\_

Date Approved \_\_\_\_\_