

**CHATHAM TOWNSHIP**  
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**Chatham Trustee Meeting Minutes**  
Chatham Township Community Center  
**Regular Meeting of June 12th, 2018**

Meeting was called to order by Trustee Arters at 7:00pm

Roll Call: Trustee Arters, Trustee Aungst and Trustee Gumbita were present

The Fiscal Officer certified the requirements of the Sunshine Law were met by notification and posting. This is an unapproved, unsigned copy of the proposed minutes of June 12, 2018 Trustee Meeting of Chatham Township Trustees. Once approved and signed, they will become the official minutes of record. The Township assumes no liability and does not certify that this is a true copy of the minutes; likewise, balances provided may not have been reconciled to the Bank Statement and are subject to change, until financial statements have been signed and approved by the Board of Trustees.

Pledge of Allegiance

Trustee Arters reminded all guests to sign in

A Motion was put forth by Trustee Arters, duly seconded by Trustee Aungst to approve meeting minutes of May 23rd, 2018. All in favor

A Motion was put forth by Trustee Gumbita duly seconded by Trustee Aungst to approve Financial Reports. All in favor

A Motion was put forth by Trustee Arters, duly seconded by Trustee Gumbita to approve Purchase Orders and Pay Bills, as presented. All in favor

**Public invitation to speak:** None

**Correspondence:** ARSQMD monthly newsletter; C.V. Timber, offer to buy standing timber; Ohio Gas Association Brochure; OTARMA, summer newsletter; Ohio Department of Commerce, Elevator Pass Notification; William G. Pomeroy Foundation, grant for historical markers; Medina County Board of Elections, Certificate of Results of Election on Tax Levy; Community Assessment and Treatment Services, Open house.

**Auditor:** Medina County Auditor's office reported that the 2<sup>nd</sup> half tax bills were mailed and will be due July 13<sup>th</sup>. Also, CAUV checks will be taking place in Chatham Township.

**New business:**

- A motion was set forth by Trustee Arters, duly seconded by Trustee Aungst **Resolution # 01-06122018** to accept H&H for the Richman Road Culvert #33 Replacement project at \$79, 947.50. Trustee Arters reports that the dates of when the actual project will take place have not been set. Roll call: Arters, yes; Aungst, yes; Gumbita, yes.
- A motion was set forth by Trustee Arters, duly seconded by Trustee Aungst to approve under 10% of Chip Seal bid for necessary road improvements. All in favor.
- A motion was set forth by Trustee Arters, duly seconded by Trustee Gumbita to return baseball/softball deposits previously kept for gym damage; with the exception of the team that admitted fault for some damage, keeping \$25 of their deposit. All in favor.
- A motion was set forth by Trustee Arters, duly seconded by Trustee Gumbita to purchase Class A uniforms for Fire Department Officers :5 officers at \$366.00 a piece up to \$2000.00 total. Trustee Arters stated he would like to see the Fire Association pay for them. Chief Disbrow stated that was not to intended purpose of the Fire Association and did not align with their mission statement. Chief Disbrow reported that the Class A would be worn to funerals, memorials and parades. 2 in favor, 1 opposed; motion passed.
- A motion was set forth by Trustee Arters, duly seconded by Trustee Aungst to purchase a Pulse OX detection unit from Bound Tree for \$2044.96. All in favor.
- A motion was set forth by Trustee Arters, duly seconded by Trustee Aungst to choose TC Architects as first choice and McCall as second choice for the Fire Station Project. Trustee Gumbita felt that McCall should be chosen; she felt the construction was solid and was happy with designs. Trustee Arters stated he felt that that has more to do with the contractor then the architect. Trustee Gumbita referred to visiting the different architect's buildings and reported that most of TC Architects building were being redesigned and changed due to not meeting the department's needs. Trustee Arters likes an architect that is closer in proximity to the job: TC Architects. Trustee Gumbita stated that she like the pole barn construction for the bays and the wood frame construction for the building that McCall did; and felt that it met the needs and atmosphere of the community the best. Trustee Arters again stated he was more concerned with the contractor then the Architect. Trustee Gumbita stated that she feels very strong about McCall. Chief Disbrow weighed in stating he feels that the project would be short changed if all Trustees do not see the Architect's buildings. Chief suggested the decision be tabled until all Trustees see the buildings, and maybe even wait, watch, and observe the Lafayette project before a decision is made. Chief stated he felt that McCall would be better to work with, and their portfolio was very good. Trustee Gumbita stated that the McCall Building seems well thought out and good uses of space. Trustee Arters and Aungst agreed to go see buildings July 21<sup>st</sup>. A motion was set forth by Trustee Arters, duly seconded by Trustee Aungst to table until all Trustees are able to tour facilities built by both architects.

- A motion was set forth by Trustee Arters, duly seconded by Trustee Aungst to have Sexton Jurkowski become an OTA member. All in Favor.

**Old business:**

- **Mowing**- Concerns were brought up about cemetery weed eating and billing. Trustee Arters will check with them to see when they will be out. Trustee Gumbita reported that she called to schedule a mowing for the week of the Bicentennial Celebration. There was discussion on Cloverleaf Youth Baseball needing to mow or pay for mowing of the fields at MH. Trustee Gumbita stated that she contacted them and they were not able to nor were they willing to pay for it to be done. Until an arrangement can be made Chatham Township will pay for mowing.
- **Budget**- Fiscal Officer Poling requested a meeting to plan 2019 Budget. A date was set for June 19<sup>th</sup> 6:30pm.
- **Trash Vouchers**- Trustee Arters reported that there is a discount at Medina County Solid Waste for Chatham residents. There was discussion about how the Trustees would get resident vouchers, and it was decided that residents could pick them up at Township Trustee Meetings June 26<sup>th</sup> and July 10<sup>th</sup>. Trustee Arters also reported that there would be 3 days of liquid waste disposal days.
- **UAN software for Cemetery**- Sexton Jurkowski reported that she was still waiting for the prosecutor.
- **Memorial Day**- Trustee Arters thanked Keith Bohley and all that helped make the Chatham Township Memorial Day a success.
- **CTCC repairs**- The holes in the walls need patched from baseball/Softball damage. CTCC Scheduler Newcomer reported that she would like to see a more durable material that will not break/dent in the future. Trustee Arters stated that he was thinking mats. Trustee Aungst stated he spoke with a contractor about the damage and would like to see what he came up with.
- **Bicentennial**- Sue Arters stated that the committee would be advertising in the Gazette and The Post as well as bulk mailing. She also reported that the ice cream social raised about \$800 for the celebration.

**Announcements / Upcoming Meetings**

Special Trustees Meeting June 19<sup>th</sup> 6:30pm @CTCC

CTCC Movie Night June 16<sup>th</sup> outside weather permitting

Bicentennial Meeting June 18<sup>th</sup> and July 2nd 7pm @ CTCC

Trustee Meeting June 26th 7:00pm at CTCC

Bicentennial Days July 13, 14, 15

A motion to adjourn was made by Trustee Arters duly seconded by Trustee Gumbita at 8:04pm. All in favor.

TRUSTEES:

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Russ Arters

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Joseph Aungst

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Denise Gumbita

FISCAL OFFICER \_\_\_\_\_

Sarah Poling

Date Signed \_\_\_\_\_

Date Approved \_\_\_\_\_