

CHATHAM TOWNSHIP

Chatham Trustee Meeting Minutes
Chatham Township Community Center
Regular Meeting of January 24th, 2017

Meeting was called to order by Trustee Chair Jurkowski at 6:55pm

Roll Call: Trustee Arters, Trustee Dumperth and Trustee Jurkowski were present.

The Fiscal Officer certified the requirements of the Sunshine Law were met by notification and posting. This is an unapproved, unsigned copy of the proposed minutes of January 24th, 2017 Trustee Meeting of Chatham Township Trustees. Once approved and signed, they will become the official minutes of record. The Township assumes no liability and does not certify that this is a true copy of the minutes; likewise balances provided may not have been reconciled to the Bank Statement and are subject to change, until financial statements have been signed and approved by the Board of Trustees.

6:56pm A motion set forth by Trustee Jurkowski, duly seconded by Trustee Arters to go into Executive Session for Fire Dept applicant interview. Roll Call: Arters, Dumperth, Jurkowski all in favor

7:02pm A motion was set forth by Trustee Arters, duly seconded by Trustee Dumperth to end Executive Session. Roll Call: Arters, Dumperth, Jurkowski all in favor

As the outcome of Executive Session there was a motion set for by Trustee Jurkowski, duly seconded by Trustee Dumperth to approve Jerod Arters as a Fireman. Roll Call: Arters, abstained; Dumperth, yes; Jurkowski, yes

Pledge of Allegiance

All guests please sign in

A Motion was put forth by Trustee Jurkowski, duly seconded by Trustee Dumperth to approve meeting minutes of January 10th, 2017. All in favor

A Motion was put forth by Trustee Arters, duly seconded by Trustee Dumperth to approve 2017 Organizational Meeting minutes January 3rd, 2017 as amended with Zoning Board updates. All in favor

A Motion was put forth by Trustee Arters, duly seconded by Trustee Dumperth to approve Financial Reports, as presented. All in favor

A Motion was put forth by Trustee Dumperth, duly seconded by Trustee Arters to approve Purchase Orders and Pay Bills, as presented. All in favor

Public invitation to speak:

Joel Bender with Whitaker Myers presented the 2017 Insurance Policy for Renewal. Kevin Lewis with Laborers-Employers Cooperation and Educational Trust shared his cooperation's purpose and benefits they could provide to the township if their service was utilized.

Correspondence:

An Email Re: Cemetery Head Stone Issue; Medina Local Government Leadership Academy Registration and brochures were shared; Shearer Equipment 2017 Expo: January 26th; Spencer Feed and Supply's 8th Annual Trade Show: April 7-8th; Medina County Soil and Water Conservation District January 2017 Newsletter and Seedling Sale Information; A photo, by a resident, of their property on the NE corner of Vandemark Road and Spencer Lake Road where people have been dumping televisions; ODOT Road Closure and subsequent Re-opening notices;

Auditors Report

MaryBeth brought the most recent Auditor's Newsletter, and encouraged people to check their tax bills to be sure they are receiving the owner/occupy credit.

Fire Department/EMS: Chief Bill Disbrow submitted the following report:

Chatham Twp Calls: MVA: 1 Rescue/Squad: 4 Misc: 1 cancelled 911 caller about woodstove smoke

Mutual Aid Calls: Fire: 1 Rescue/Squad: 2

Purchase Requests: Warren Fire – SCBA annual testing \$1500; Finley Fire- Paratech master controller set G2 \$2999/\$80 shipping estimated cost.

A motion was set forth by Trustee Arters, duly seconded by Trustee Dumperth to approve the \$1500 SCBA Annual Testing. All in favor

A motion was set forth by Trustee Dumperth, duly seconded by Trustee Arters for \$3100 to replace the master controller. All in favor

Personnel Updates: Judy Arther is retiring from the EMS; Frank Mrosek is retiring/moved to Brookpark; and the recently approved new fireman Jerod Arters

Trustees asked for letters from anyone retiring or resigning from the Department.

Station/Apparatus Repairs: #97 repaired by Burgess Ambulance; Estimates for repair #91-2 electrical, foam level gauge \$521.52 estimate; #92 valve leaking \$93.25 estimate through Advanatech Services

A motion was set forth by Trustee Dumperth, duly seconded by Trustee Arters for \$615.00 in repairs to #91 and #92. All in favor

Other: FDIC conference is coming up and the department is asking for registration and accommodations for 10 persons- Registration is \$400 and accommodations are \$1062.36

Totaling \$1462.36

A motion was set forth by Trustee Dumperth, duly seconded by Trustee Arters for 10 people to attend the FDIC Conference and have accommodations paid for, but no mileage reimbursement. All in favor

Isaac Siman will be reimbursed for the purchase of equipment to make the CTCC AED functional.

Roads Report: Road Superintendent Ted Arters was present, and submitted the following report:

- Checked all road several times for trees down, flooding, and ice
- Plowed and/or salted roads twice
- Hauled 411 limestone to Richman Road North of Garver Road to fill pot holes at the Railroad Crossing
- Replaced the fan belt tensioner on the backhoe
- Put a new cutting edge on the snow plow

Zoning Report: Zoning Inspector, Chuck Porter gave the following report:

He will present the 2016 Building Report at the next meeting; There is a Red Barn on State Route 83 being renovated, but he is unaware of its status; and there has been some discussion of a 2nd party center on State Route 83

CTCC Report: Janet Newcomer gave the following report:

A \$5.00 donation was made by the Canfield rental to CTCC for a utensil that they broke; and there was discussion of Girl Scout Cookie Sales in front of CTCC during the Sugar Bush in the month of March.

Cemetery Report: Sexton Susanne Jurkowski gave the following report:

Two burials: 01.16.17 William Clifford 01.2.170 Urma Ensminger

Items of old business

- Ohio Checkbook- Fiscal Officer , Sarah Poling continues to work with the treasurer's office to get 2014 and 2016 submitted and corrected
- Cemetery Levy record search/Fire Dept Levy language/Crossroads/Munz/Letters to Editor
- 2017 Organizational Meeting – Trustee Arters continues to try to meet with Brian at the prosecutor's office Re: Crossroads, and has asked him to attend a meeting next month; Trustee Dumperth reports that he received a verbal from Bill Thorne on the Munz issue, but needs a ruling from Brian at this time; MaryBeth from the Auditor's office stated that she would look for Fire and Cemetery levy information and email her results.
- Ohio Township Association Conference: Fiscal Officer Poling is attending 3 days and Trustee Jurkowski is attending 1 day

- BWC 2% fee reduction-Fiscal Officer Poling reports that we were unable to receive the 2% discount for 2017, and that we plan to appropriate to pay it in full for 2018 in the 2017 permanent appropriation budget.
- Possible sale of 1 ton snowplow to Lodi – Roads Superintendent, Ted Arters reports that it is sold, gone, and the money was deposited.
- Zoning Appeals Board- information was added to the 2017 Organizational Meeting Minutes and approved.
- VFW- Fiscal Officer Poling encouraged the Trustees to talk to the prosecutor about a token dollar in exchange for the building acquisition, due to concerns about a gift tax. Trustees reported that they would ask when they were able to schedule a meeting with someone in the prosecutor's office.
- Recognition of Fire, EMS, and Zoning: Trustee Dumperth suggested that the retiring and resigning Fire, EMS, and Zoning members be acknowledged for their time and service to the Chatham Community.

Items of new business:

- Insurance Renewal- A motion was set forth by Trustee Arters, duly seconded by Trustee Dumperth Resolution # 100-01242017 to pay the Ohio Plan Insurance Premium in full and Re-Appropriate as necessary. Roll Call: Arters, Yes; Dumperth, Yes; Jurkowski, Yes
- Hinkle Notes – Fiscal Officer Poling expressed concern with completing the Hinkle Notes which must accompany the Year End submission; and reported that several other fiscal officers in the county were paying an outside firm to complete them. Trustees advised to ask for guidance at the OTA conference.

Announcements / Upcoming Meetings

Fire Association Meeting RE: Sugar Bush: January 25th, 7pm

Trustee Work Session: Tuesday, January 31st, 7 PM

Chatham Bicentennial Meeting: Monday, February 6th, 7 PM

Soup and Salad Night: Saturday, February 11th, 5:30 pm

Regular Trustees Meeting: Tuesday, February 14th, 7pm

A Motion was put forth by Trustee Arters, duly seconded by Trustee Jurkowski to adjourn the meeting at 9:34 pm. All in favor