

CHATHAM TOWNSHIP

Chatham Trustee Meeting Minutes
Chatham Township Community Center
Regular Meeting of March 28, 2017

Meeting was called to order by Trustee Chair Jurkowski at 7:00pm

Roll Call: Trustee Arters, Trustee Dumperth and Trustee Jurkowski were present.

The Fiscal Officer certified the requirements of the Sunshine Law were met by notification and posting. This is an unapproved, unsigned copy of the proposed minutes of March 14, 2017 Trustee Meeting of Chatham Township Trustees. Once approved and signed, they will become the official minutes of record. The Township assumes no liability and does not certify that this is a true copy of the minutes; likewise balances provided may not have been reconciled to the Bank Statement and are subject to change, until financial statements have been signed and approved by the Board of Trustees.

Pledge of Allegiance

Chair Jurkowski reminded all guests to sign in

A Motion was put forth by Trustee Arters, duly seconded by Trustee Dumperth to approve meeting minutes of March 14, 2017. All in favor

A Motion was put forth by Trustee Jurkowski duly seconded by Trustee Arters to approve Financial Reports, as presented. All in favor

A Motion was put forth by Trustee Dumperth, duly seconded by Trustee Jurkowski to approve Purchase Orders and Pay Bills, as presented. All in favor

Public invitation to speak:

Ann Plazek, Outreach Services Director with the Medina County Libraries – Reminder that their Bookmobile is at General Store on Thursdays; they also provide services to shut-ins, please contact her if you know of someone in the community who would benefit from the service. The libraries will have a levy on the ballot in May 2017 for the first time since 1992; there are current proposed budget cuts with the state and federal governments. Food for fines is in March.

Sue Arters- the Ohio Checkbook site is still in her name on the cover page. Sue stated that she would like to continue to assist Fiscal Officer Poling, without compensation due to the OPERS system, and her retirement. The board stated that was fine, and thanked her for her help.

Bryan from B&R Septic- He would like the contract with the Chatham Township for the waste water treatment plant. His company is able to repair, test and maintain. His quote is \$300 per month flat rate, and stated that he would be there one hour per week. He would use Lodi Village or New London Village for testing. He operates on a 12 month contract. Trustee Dumperth asked that he check testing prices.

Auditors Report: None

Fire Department/EMS: Chief Bill Disbrow submitted the following report:

Chatham Twp Calls: MVA: 2 Rescue/Squad: 3

Mutual Aid Calls: Rescue/Squad: 2

Chief reported that he is working on grant writing for a new truck; he stated that there was a fee associated with the grant writing. He stated that he is working on his SAM registration, and struggling with the processes; he stated that Fiscal Officer Poling may need to help him with the registration process. The trustees would like to move forward with

Correspondence:

Ohio Dept of Commerce: Elevator Certificate thru 4/30/2018

Ohio EPA: Re: Class B Beneficial Use Site Authorization for Richard Collins

CAT Financial: Pay off amount for Road Grader \$42,129.11

Medina County Soil and Water: March Newsletter

National Business Institute: A Drone Law Seminar Flyer

Bricker and Eckler Attorneys at Law: Information on the Greenview Local School District Board of Education V. Staffco Construction, Inc case

Ferris: Loyalty rewards for \$250.00 towards a purchase of a new Ferris Mower

Spencer Feed and Supply: Baughman Tile Trade Show Special through April 18th Advertisement for a Job Fair April 25th 11a-1p @Lodi Library

Medina County Commissioners: Invitation to 2018 Bicentennial Committee Meeting Wed, April 19th 5:30-6:30 @county Admin Building

Great Lakes Portables: Asking if we would like to reserve a portable toilet for early May as we did last year

Aeriation Septic Inc.: Offering Operation, Repair, and Sampling services of extended aeration systems

Fulltime Roads Employee Resumes:

Charles J. Hollan Jr.; Justin Johnson; Russell D Knight; Tyler J Emmert; Mikaela Weigel; Mark A. Farnsworth; Clinton A Herte; Haldin Friedt; James R. Tayner; Joseph K Gregg; Arthur M. Whiton

Roads Report: Road Superintendent Ted Arters was present, and submitted the following report:

- Plowed and or salted roads 8 times
- Checked roads
- Filled berms on Moss and Old Mill roads
- Filled pot holes in store parking lot
- Plow CTCC parking lot

Fleet EPA E-Check paperwork needed updated for all vehicles; he updated the Roads Department information online. He advised that the Fire Department needs to complete theirs; he will get the information to Chief.

CTCC Report: New Rentals, and several rental inquiries. Yoga is ending their 8 week session. Total income for CTCC Year to Date is \$740. She listed the upcoming events.

Cemetery Report: Chatham Farmer's 4-H group will be doing Cemetery Clean Up on April 8th.

Zoning Report: Zoning Inspector Chuck Porter submitted the following report:

Permits; Lot Split, Spencer Lake rd, Biskup CONTACTS; Phone call from realtor about property on Garver rd, buyer wants to make a soccer complex, advised that this would be a business and Garver rd is not in business district, no follow up as of now. Had phone call from Patty Salisgiver about removing old house on their parcel, which was in their zoning permit when they built their new home, Bruce has been ill and they are falling behind a little, I told her I would work with them to give them more time. Couple other phone calls about building new homes where there is problem with the lots, set backs, creeks, etc, again no follow up on these at this time, waiting for them to call back. The Church at Vandemark and Spencer Lake is closing again, owner of property call trying to see what he can do with the building, he will be coming to a Zoning Commission meeting to discuss this, not sure he has any options.

Items of old business:

- Crossroads- No new information. Ted recommended looking at Vandemark Road. Continued conversation about the maintenance bond.
 - Pick-up truck- Road Superintendent reported that the truck has to be special ordered due to being a stripped-down version. \$1400 to change over the snow plow to the new style truck. \$5100 to get a new truck and it will take eight weeks to get a new truck in. \$23,500 is what they told him for a trade in without seeing it. Ted reported what the cost would be to keep it for two more years. There was discussion about selling the vehicle verses trade in. They decided to do a sealed bid with a reserve, and trade if the reserve was not met. More details to be worked out, but moving forward.
 - Munz- Trustee Arters reports that they are still working on it.
 - Zoning Commission members- Checking on Ramano status with the board
- A motion was made by Trustee Dumperth, duly seconded by Trustee Arters to approve Don Nichols as a Zoning Commission Member. All in favor.

- VFW operating entity-Trustee Arters has the packet for the 501C3, and will make copies for the other board members
- Fire station plan review and budget – Chief stated that we have to advertise in the paper per the ORC Code for Architects. Architects that he has spoke to want to know where the plot is for the pending station; Trustee Dumperth suggested the property on the north side of the CTCC. Chief stated that he has been in discussion about the waste drains in the station, and he was told that he will need an oil separator, and get approval from EPA. This may end in the station needing their own system. Trustee stated that the property north of CTCC is the first site to explore.
- Comprehensive Plan update – Trustee Arters will schedule the next meeting, and stated that they have made it through the whole book. Chuck asked that he coordinate with the zoning board.
- Roads employee/summer mowing- Waiting for resumes to be reviewed. Trustee Dumperth asked for the roads position pay. Ted stated that the previously employee was hired at \$15. Trustees decided that \$15 and up depending on qualifications along with benefits.
- A motion by Trustee Arters, duly seconded by Trustee Jurkowski to approve permanent appropriations **Resolution #01-03282017**. All in favor
- Township Clean Up Month- Trustees decided to have them available at township garage, fire department, and township meetings. They will put in on the sign. The month of June is when Clean-up will be. 4 tons is what was hauled last year by residents.
- Life Insurance – Check the ORC to see what requirements there are for providing it.

Items of new business:

- Chatham Church Easter Service Cross- Trustees gave permission to the Chatham Church to hold their Easter Service at the Cemetery.
A motion was made by Trustee Arters and duly seconded by Trustee Jurkowski for the Chatham Church to hold their Easter Service at the Cemetery. All on Favor
- Burial Fee – Waiting for Fiscal Officer Poling to see how to fix the error of charges.
- Old Town Hall Property – This property may be attractive to the new owner when the neighboring property is sold. Trustee Dumperth is going to do some research, and possibly tell the new listing realtor that it is available to the new owner.
- Portable Toilet – Trustees would like to continue the portable toilet to the community center for the summer months. Trustees want the price for the year.
- CAT Financial – Trustees would like to look at this again next meeting
- 6665 Avon Lake Rd – Family is taking care of it.
- Waste Water Treatment Sign – Trustee Dumperth will put the wording together, and get the information to Ted to have a sign made.
- Community Development Block Grant – Trustee Dumperth reported that it was an every other year grant now.

Announcements / Upcoming Meetings

Chatham Bicentennial Meeting: Monday, April 3rd, 7 pm

CTCC Meeting: Thursday, April 6th, 7 pm

Chatham Farmers 4-H Cemetery Clean Up: Saturday, April 8th, 10 am

Trustee Regular Meeting: Tuesday, April 11th, 7 pm

Eater Egg Hunt: Saturday, April 15th, 11 am

Chatham Township Movie Night: "The Easter Promise", Saturday, April 15th, 7 pm
Trustee Regular Meeting: Tuesday, April 25th, 7 pm

A motion to adjourn was made by Trustee Jurkowski, duly seconded by Trustee
Dumperth. All in Favor.

TRUSTEES:

Russ Arters

Rick Dumperth

Sue Jurkowski

FISCAL OFFICER _____

Sarah Poling

Date Signed _____

Date Approved _____