

**CHATHAM TOWNSHIP**  
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**Chatham Trustee Meeting Minutes**  
Chatham Township Community Center  
**Regular Meeting of July 25, 2017**

Meeting was called to order by Trustee Chair Jurkowski at 7:00pm

Roll Call: Trustee Arters, Trustee Dumperth and Trustee Jurkowski were present.

The Fiscal Officer certified the requirements of the Sunshine Law were met by notification and posting. This is an unapproved, unsigned copy of the proposed minutes of July 25, 2017 Trustee Meeting of Chatham Township Trustees. Once approved and signed, they will become the official minutes of record. The Township assumes no liability and does not certify that this is a true copy of the minutes; likewise balances provided may not have been reconciled to the Bank Statement and are subject to change, until financial statements have been signed and approved by the Board of Trustees.

Pledge of Allegiance

Chair Jurkowski reminded all guests to sign in

A Motion was put forth by Trustee Dumperth, duly seconded by Trustee Arters to approve meeting minutes of July 11, 2017. All in favor

A Motion was put forth by Trustee Arters, duly seconded by Trustee Dumperth to approve meeting minutes of July 17, 2017. All in favor

Financial Reports postponed until next meeting.

Public invitation to speak:

Brian from B&R Septic – Brian reported that he was no longer able to have testing done through the Village of Lodi, and was taking them to Medina for a \$99.00 fee. He feels that there is a need for 2-3 hours of quarterly service in addition to the agreed upon service. Brian expressed concerns about the oil levels and suggested that the fire department only dump 1,000 gallons at a time. He identified that there would be benefit to letting him know when there will be high usage times. He recommended that the system be pumped soon. He has plans to fix the tank with erosion with hydraulic cement. A fallout sign needs to be created per the EPA. Brian will get the specifications for it and get them to the board. Lastly, he asked if there were chemicals stored somewhere, and stated that he had been using his own. It was identified that there were some in CTCC, and he would be issued keys. A motion was set forth by Trustee Arters, duly seconded by Trustee Jurkowski to authorize maintenance and repairs up to 2 hours quarterly.

AnnMarie Brasty- Thanked the trustees for the email regarding the posting of minutes and clarification on the ORC. She also announced that the Lodi Community Church would be giving away school supplies August 5<sup>th</sup> 10am-1pm for anyone that would like to participate first come first serve.

Ted Arters – Voiced concerns about buildings being put up in the township under agriculture that are not being used for agriculture. He expressed the frustrations that he experienced when building a building not under agricultural exemptions that others are skirting. Trustee Arters told him to file a complaint with Zoning. The Zoning Inspector will then investigate, and if issues are found will work with the prosecutor. He also reported in Wayne County they have a form they sign when getting permits stating the purpose of the building which can be checked when there is a complaint. Trustee Arters stated that when he has checked with the previous prosecutors that they were not in agreement with the letter. Steve Arters asked that Trustee Arters check with the new Prosecutor to see if they have a different opinion or recommendations on how to deal with this issue. Trustee Arters stated that he would check with the new prosecutor.

**Correspondence:** A Marathon Pipeline Survey; Notice of Hearing on Representation of Insolvency and Schedule of Claims; Notice of Hearing on “Application for Ordinary and Extraordinary Attorney Fees”; Ohio Local Technical Assistance Program Newsletter and training offerings; Notice to Legislative Authorities Objections to Renewal of Liquor Permit from the Department of Commerce, Division of Liquor Control; Ohio Department of Taxation a survey pertaining to lodging tax;

**Auditors Report:** Denise for the auditor’s office gave the following report: CAUV checks for 2016 have been completed, and data collectors for will be out for the reappraisal. All Data collectors will have identification on their person and their vehicles will be marked.

**Fire Department/EMS:** Chief Bill Disbrow submitted the following report:  
Chatham Twp. Calls: 4 squad/rescue calls  
Mutual Aide calls: 1 cancelled Fire

Chief reported that there are continued electrical problems with the 2004 truck, and it is still in the shop. He reported that the Coon Club has another event August 10<sup>th</sup>, and he will communicate with the Sheriff’s Department to be sure that they are aware for extra patrol in the area. Regarding the radios that were lost and stole, Trustee Jurkowski suggested having the individuals check with their homeowners policies.

**Roads Report:** Road Superintendent Ted Arters was present, and submitted the following report:

- Mowed roadsides
- Checked roads
- Cleaned up tree limbs after storm
- Graded gravel roads

- Mowed Parks, CTCC, Twp. Garage, and Cemetery
- Took flags down
- Spread g's on bleeding spots
- Ditched on Ballou Road

**Zoning Report:** Steve Arters from the Zoning Board of Commissioners stated that citations need to start being given out for trash issues in the Township. The Zoning Inspector needs to send letters to the property owners with the Zoning code numbers. Steve stated that if he needs someone to go with him to increase 'the line' he would volunteer, but something has to be done. Steve asked if there was something the Health Department or human Services could do. Trustee Dumperth stated that unless there is a health issue or someone is in danger the Health Department and Human Services will not assist. Trustee Arters stated that he will talk to Zoning Inspector Porter, and see if the prosecutor's office could meet with the zoning boards as they used to do.

**CTCC Report:** There is a wedding in the Pavilion this weekend. Trustee Dumperth identified that the clean-up of the pavilion has never really been talked about. Although he thanked community members that have been keeping it clean and doing the landscaping.

**Cemetery Report:** Sexton Jurkowski stated that she had a deed to be signed. She also expressed concern over changing cemetery policy about footers after someone recently expressed interest in doing so. It is her opinion, that resolutions passed should be followed until readdressed properly otherwise resolutions have no merit. Trustee Dumperth stated that it was brought to their attention due to this, but something that needs to be changed moving forward. He asked that she retype the policy and make suggested revisions as the Cemetery Sexton and a Trustee, stating that she was in the best position to make change. Sexton Jurkowski questioned other items such as the clerk doing the cemetery filing as well as written in the past resolution.

#### **Items of old business:**

- Crossroads- Trustee Arters reports that there is nothing new. Trustee Dumperth asked what the status was on a third party inspector. Trustee Arters had made no contacts. Trustee Jurkowski asked if stoned needed ordered. Trustee Arters stated that Crossroads would let us know when and how much.
- Munz ROW- Trustee Arters stated that there was nothing new.
- Fire station plan review and budget – Trustee Dumperth stated that the letter should be completed soon using another township's template.
- Comprehensive Plan update – on hold until fall
- Former VFW hall update, mowing, ins, utilities, etc. - Trustees Dumperth thanked the Shaws and others that helped with tree limb removal at MH. Trustee Jurkowski asked if the agreement had been signed; Trustee Dumperth will check with the Fire Association.
- Audit Update- Fiscal Officer Poling stated that it is still going on.

- HSA – Fiscal Officer Poling reported that she is working with an account representative to open accounts. Trustee Jurkowski stated that the Medical Insurance policy needed updated and HAS needed included.
- Richman Road Culvert- Trustee Arters stated we should know the outcome of our OPWC application in the fall.
- Fire Fund CD investment – Fiscal Officer Poling stated all of the paperwork was complete, and she had it to be signed for it to open tomorrow after returning their signature card.
- Budget Update- Fiscal Officer Poling reported that the 2018 Budget had been submitted.
- Road Grader loan pay off – A motion was set forth by Trustee Dumperth to pay off the Road Grader Loan in the amount of \$31,691.09 to save future interest payments due to having the funds to do so. With no second the motion died.
- CTCC Roof- Trustee Arters stated that he is getting estimates.
- Policy – Fiscal Officer Poling presented a policy update for Deposit of public moneys. A motion was set forth by Trustee Arters, duly seconded by Trustee Jurkowski to adopt the Deposit of public moneys policy as presented. All in favor.

#### **Items of new business:**

- Appropriation Supplemental – Fiscal Officer Poling as for approval of appropriation supplemental due to changes in sewer management, a boiler inspection not appropriated for, and a miscalculation of cost for withholdings. A motion was made by Trustee Dumperth, duly seconded by Trustee Jurkowski **Resolution# 01-07252017**. Roll Call: Arters, yes; Dumperth, yes; Jurkowski, yes
- Break ins – Trustee Dumperth noted that there have been several break ins in the area. Encouraging people to report suspicious activity and lock up vehicles.
- Bicentennial Committee – Caroline Shaw praised the Bicentennial Committee for their recent Parade Floats and the awards that they won at both the Fourth of July in Chippewa and the Lodi Sweet Corn Festival.
- Bills – A motion was set for by Trustee Arters, Duly seconded by Trustee Dumperth to approve purchase orders and pay bills as presented. All in Favor.

#### **Announcements / Upcoming Meetings**

Bicentennial Meeting: Monday, August 7th, 2017

Trustee Meeting: Tuesday, August 8th, 2017, 7 pm

CTCC Movie Night: Saturday, August 19th, 2017, 9 pm, “Beauty and the Beast”

Trustee Meeting: Tuesday, August 22nd, 2017, 7 pm

A motion to adjourn was made by Trustee Arters duly seconded by Trustee Dumperth. All in favor.

TRUSTEES:

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Russ Arters

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Rick Dumperth

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Sue Jurkowski

FISCAL OFFICER \_\_\_\_\_

Sarah Poling

Date Signed \_\_\_\_\_

Date Approved \_\_\_\_\_