

CHATHAM TOWNSHIP

Chatham Trustee Meeting Minutes
Chatham Township Community Center
Regular Meeting of August 8, 2017

Meeting was called to order by Trustee Chair Jurkowski at 7:00pm

Roll Call: Trustee Arters, Trustee Dumperth and Trustee Jurkowski were present.

The Fiscal Officer certified the requirements of the Sunshine Law were met by notification and posting. This is an unapproved, unsigned copy of the proposed minutes of August 8, 2017 Trustee Meeting of Chatham Township Trustees. Once approved and signed, they will become the official minutes of record. The Township assumes no liability and does not certify that this is a true copy of the minutes; likewise, balances provided may not have been reconciled to the Bank Statement and are subject to change, until financial statements have been signed and approved by the Board of Trustees.

Pledge of Allegiance

Chair Jurkowski reminded all guests to sign in

A Motion was put forth by Trustee Arters, duly seconded by Trustee Dumperth to approve meeting minutes of July 25, 2017. All in favor

A Motion was put forth by Trustee Arters, duly seconded by Trustee Dumperth to approve Financial Reports of July 25, 2017. All in favor

A Motion was put forth by Trustee Dumperth duly seconded by Trustee Arters to approve Financial Reports, as presented. All in favor

A Motion was put forth by Trustee Arters, duly seconded by Trustee Jurkowski to approve Purchase Orders and Pay Bills, as presented. All in favor

Public invitation to speak:

Sam Brown: Inquired about the Road Grader payoff and asked the interest of the loan and payoff costs. Trustee Dumperth gave him the requested information.

Correspondence: a letter from Frank Withour making suggestion to Trustees about Roberts Rules of Order, respecting residents at meetings, dress code for meetings, and reducing the number of meetings; OPERS has Comprehensive Annual Financial Report and Popular Annual Financial Report available online; US Dept of Commerce, US Census Bureau is going paperless in 2020; BWC recap of meeting between Fiscal Officer and Industrial Safety Consultant; Medical Mutual second quarter newsletter.

Auditors Report: Denise for the auditor's office stated that there was no new information from the office.

Fire Department/EMS: Chief Bill Disbrow submitted the following report: Chatham Twp. Calls: 1 squad/rescue call; and a Fire Call that they could not respond to due to power outage. Chief reported that the Grass Truck had gone in for recall work, and that the Squad had started to throw some codes. Chief reported concern about a sign obstructing the view at the intersection of Kohli Drive and 162. Roads Superintendent reported that it is a prevailing wage sign posted by Kokosing. Chief reported concerns of risks that dead trees over and around roadways are creating, citing a recent fatality due to a dead tree falling on a roadway. Trustee Dumperth encouraged him and others to call the county, and their representatives with this concern. Trustee Dumperth inquired about internet issues. Chief reported that it was currently remedied, but did not know for how long. Trustee Dumperth stated that he is currently looking at a new service through Spectrum for the Department. Life Force report was presented with 7 Resident Waivers, and 1 Closure Authorization.

Roads Report: Road Superintendent Ted Arters was present, and submitted the following report:

- Mowed and Weeded Cemetery
- Mowed Parks, CTCC, and Twp. Garage
- Trimmed bushes at Twp. Garage
- Installed a drive culvert on Ballou Road
- Mowed Roadside on Coon Club
- Spread g's on bleeding spots
- Filled Pot Holes
- Serviced Mowers

Roads Superintendent thought that Joseph Aungst 90 Days were up, and just wanted to remind Trustees. Trustees reported that they would complete the 90 day review at the next meeting. Roads Superintendent reported that Richman Road, the part that is gravel, needs to be chip and sealed. He stated that the cost is roughly \$25,000 per mile. Also, he stated that per the ORC a speed limit can be set by the Township for gravel roads.

Zoning Report: No report.

CTCC Report: CTCC Scheduler Janet Newcomer reported that there has been a lot of interest in both the pavilion and the CTCC for rentals. She thanked Ron and Carolyn for cleaning up the Pavilion for the wedding.

Cemetery Report: Sexton Jurkowski stated that she had sent an updated version of the Cemetery Rules, Regulations, Policy to the trustees. Trustee Dumperth suggested taking out the job description from this section, and suggested some wording changes. Sexton

Jurkowski asked what the contact number should be for the cemetery and it was decided that it would be the Township phone number. The last update was completed in 2014. A question came up about the records that the Fiscal Officer is to have; Fiscal Officer Poling reported that she had emailed the prosecutor for clarification.

Items of old business:

- Crossroads- Trustee Arters reports that there needed to be a meeting scheduled and he was thinking August 10th at 4pm; Trustees agreed, Fiscal Officer will send that to the newspaper. Trustee Arters reported that there was a question raised about who was paying for the testing; Trustee Dumperth and Jurkowski stated that that was on him per the agreement. Trustee Arters stated that he was still checking on inspectors for the emulsion rate.
- Munz ROW- Trustee Arters stated that there was nothing new.
- Fire station plan review and budget – Trustee Dumperth stated that the letter was approved by the prosecutor, and they are currently trying to contact Hinckley to see how they proceeded.
- Comprehensive Plan update – on hold until fall
- Former VFW hall update, tax exemption and lease – Frank Keeling for the Fire Association stated that they have an insurance proposal. Keeling also reported that he planned on taking the lease to the Fire Association meeting this week to be approved. It will need notarized, and the Denise from the Auditor's office stated that she could do that, just let her know when. Keeling thanked Ted Arters for spraying weeds at the MH. Ted Arters voiced concerns about the maintenance of the MH, and stated that how it was currently being maintained was a disgrace to the VFW and community. Keeling reported that he would have another conversation with Mike from the baseball group. Keeling reported that if the baseball group was not able to maintain he would look at contracting with a landscaping firm.
- Audit Update- Fiscal Officer Poling stated that she inquired last week and was told it was currently on the back burner, but was in the review process.
- HSA – Fiscal Officer Poling reported that she would be letting the roads employees know what was needed for them to open their accounts prior to the next meeting. Trustee Jurkowski stated that the Health Insurance Policy for the Township needed updated with the insurance changes.
- Richman Road Culvert- Trustee Arters stated we should know the outcome of our OPWC application in the fall.

Items of new business:

- Road Grader – Continued discussion about paying off the road grader. Trustee Arters stated that he wanted to save money for the road work that needed done in 2018. Trustee Dumperth stated that the Road Grader was a debt that was owed, and the money saved by paying off early would go towards roads projects. A motion was made by Trustee Dumperth, duly seconded by Trustee Arters to pay off the road grader. Motions passed 2:1

- BWC – Fiscal Officer Poling reported that she would be enrolling the Township in the ISSP program with BWC for an additional refund to the Township. This will require two different trainings be attended by zoning, roads, trustees, fiscal officer or township volunteers next year.
- B&R septic – Trustee Dumperth reported looking back at records and noted that the septic was pumped 14 months ago. Trustee Arters stated he felt that the Township should follow the recommendation of B&R. After discussion, it was decided to wait closer to 18 months for pumping.
- Newsletter – Trustee Dumperth stated that he would like to push up the publication of the Township newsletter to have Bicentennial information in it as well as candidate’s night, MH and CTCC figures for running buildings property, and Halloween. He suggested September 1st, and information being submitted and reviewed at the next meeting.
- CTCC Roof – Trustee Arters reported that he was getting estimates from three different companies on a Saturday soon.
- Letters – Trustee Arters addressed the township residents about the anonymous letters that the township has been receiving about professionalism, and conducting meetings, and asked that that person call him to discuss the issues further.

Announcements / Upcoming Meetings

Special Trustees Meeting: Thursday, August 10th 4pm @ Township Garage

CTCC Meeting: Thursday, August 10 7pm

CTCC Movie Night: Saturday, August 19th, 2017, 9 pm, “Beauty and the Beast”

Trustee Meeting: Tuesday, August 22nd, 2017, 7 pm

A motion to adjourn was made by Trustee Dumperth duly seconded by Trustee Arters. All in favor.

TRUSTEES:

Russ Arters

Rick Dumperth

Sue Jurkowski

FISCAL OFFICER _____

Sarah Poling

Date Signed _____

Date Approved _____