

**CHATHAM TOWNSHIP**  
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**Chatham Trustee Meeting Minutes**  
Chatham Township Community Center  
**Regular Meeting of October 10, 2017**

Meeting was called to order by Trustee Arters at 7:00pm

Roll Call: Trustee Arters, Trustee Dumperth and Trustee Jurkowski were present.

The Fiscal Officer certified the requirements of the Sunshine Law were met by notification and posting. This is an unapproved, unsigned copy of the proposed minutes of October 10, 2017 Trustee Meeting of Chatham Township Trustees. Once approved and signed, they will become the official minutes of record. The Township assumes no liability and does not certify that this is a true copy of the minutes; likewise balances provided may not have been reconciled to the Bank Statement and are subject to change, until financial statements have been signed and approved by the Board of Trustees.

Pledge of Allegiance

Trustee Arters reminded all guests to sign in

A Motion was put forth by Trustee Arters, duly seconded by Trustee Dumperth to approve meeting minutes of August 10, 2017. All in favor

A Motion was put forth by Trustee Dumperth, duly seconded by Trustee Arters to approve meeting minutes of September 26, 2017. All in favor

A Motion was put forth by Trustee Dumperth, duly seconded by Trustee Jurkowski to approve CTCC meeting minutes of October 5, 2017. All in favor

A Motion was put forth by Trustee Arters, duly seconded by Trustee Jurkowski to approve Financial Reports. All in favor

A Motion was put forth by Trustee Arters, duly seconded by Trustee Dumperth to approve Purchase Orders and Pay Bills, as presented. All in favor

Public invitation to speak: Carolyn Shaw- Asked if she was to trim the bushes mentioned at the previous meeting by Sam Brown at State Route 83 and State Route 162 due to visibility concerns. Trustees stated that they would appreciate that.

**Correspondence:** Email from resident Jon Bohley giving feedback about the Township Newsletter and giving feedback on questions of CTCC and MH; Email from Bill Simmons, President of Simmons Brothers Construction, regarding the recent RFQ and his

suggestions moving forward; Notice from the MTA that the October meeting would be cancelled due to the upcoming election; Medical Mutual News, third quarter; A discount card from LMRE; Letter from Jon Husted, Ohio Secretary of State regarding state issues and where to find information; Letter from Medina SPCA stating that they have taken 13 animals from Chatham Township this year and will be requesting financial support in the amount of \$212.61 per animal; Ohio EPA Citizens Advisory for Ohio EPA Issues Water Quality Certification for Nexus Pipeline; Anthem Blue Cross Blue Shield regarding New Anthem Network: Pathway Group HMO.

**Auditors Report:** None

**Fire Department/EMS:** Chief Bill Disbrow submitted the following report:

Chatham Twp. Calls: 1 MVA, 2 squad/rescue calls, 1 cancelled EMS; Mutual Aide Calls: 1 Squad Rescue.

Chief reported that there would be hose testing 10/13, and was told the amount would be \$2,000.00. A motion was put forth by Trustee Arters, Duly seconded by Trustee Dumperth for Fire Department hose testing expenses in the amount of \$2,000.00. All in favor. Chief reported that there would also be pump testing taking place 10/12 by Findley Fire Co. in the amount of \$600.00. A motion was set forth by Trustee Dumperth, duly seconded by Trustee Arters for Pump Testing of 3 trucks in the amount of \$600.00. All in favor. Chief reported a current issue with a garage door opener at the station; the remote control is not working properly. He has received an estimate from Majic Door in the amount of \$1350.00 for a whole new opener and buttons. Trustees encouraged them to use indoor button for now due to it not being a door that is used for Fire or EMS vehicles routinely; and to report back if it causes inconvenience. The Fire Department was asked to assist in the cost of McAx Crew, an educational presentation about fire safety, occurring in the Cloverleaf School District.

Chief reported the amount to be about \$90.30; trustees agreed. Concern was voiced about Kokosing parking at the fire department during State Route 162 construction, creating parking for emergency personnel difficult. Also, that after Chief called and talked to several people about the Kokosing wage sign it was never moved creating visibility concerns when pulling off of Kohli Drive onto State Route 162. Roads Superintendent stated he told them they could park there; and if there was an emergency that fire and EMS personnel could park in his drive or yard.

The question was raised by community member Ted Arters about the need for hose and pump testing. Chief Disbrow reported that Fire Department gets audited every 4-5 years and testing of equipment and service records are audited. He reported after the audit the department is rated, and those rating effect homeowner's insurance rates. Chief reported that last year they received a very good score of 4 which took the average homeowner's insurance in Chatham Township down \$60.00.

**Roads Report:** Road Superintendent Ted Arters thanked a resident on Old Mill Road for a good job. He stated that Tim Johnson did change the elevation of the culvert on Richman Road, but he has not been back to check the elevation of the new placement.

Roads Superintendent Arters expressed a need for Oil and Grease from Farley Oil. A motion was set forth by Trustee Arters, duly seconded by Trustee Jurkowski to get needed Oil and Grease from Farley Oil. Lastly, he suggested road work occur on Kohli Drive due to the future sale of the Fire Department.

**Zoning Report:** None

**CTCC Report:** CTCC Coordinator Janet Newcomer was present and gave the following report: The Apple Butter Festival is next weekend and she has had a lot of interest and booking of spaces for vendor and flea market participants. Year to date income of CTCC rentals is \$2,460.00. Trustee Dumperth asked about parking at CTCC as has been done in the past. Roads Superintendent was asked to put stakes up for parking flags.

**Memorial Hall:** Trustee Arters stated he had the Lease Agreement signed by the Chatham Township Firemen's' Association. Trustee Jurkowski stated that she would not sign the agreement without an addendum stating how much money would come back to the township in the event that the Sugar Bush does not continue. Trustee Arters stated that he would draft an addendum for the next meeting. Trustee Dumperth asked that Trustee Jurkowski return the MH tax exempt paperwork to him.

**Cemetery Report:** Cemetery Sexton Jurkowski was present and reported: That 6 Deeds were sold and being signed tonight; and there is a burial on Friday. Sexton Jurkowski also stated concerns about Parker and Sons not verifying plots for the Township making things difficult to prepare for.

**Items of old business:**

- Coon Club Road - Trustee Jurkowski stated that she is still getting calls about excess gravel on Coon Club Road. Trustee Arters stated that he would call them to sweep it. Roads Superintendent Arters reported that they had been out and swept it already. Trustee Dumperth inquired about the Bond, stating that the original maintenance bond had expired and a new ones needs taken out. Trustee Arters will contact Crossroads and County Engineer to figure out the bond.
- New Fire station RFQ and proposed sites – Fiscal officer Poling reported that she had received 5 and Chief Disbrow reported that he received 4. Packets will be distributed tonight to the Fiscal Officer, each Trustee (3) and the Fire Department (2) for review. It was decided that a meeting to begin the review process will be scheduled after the November 7, 2017 election so that any newly elected official will be involved.
- Spencer Lake issue – Trustee Arters stated that he had not talked to Zoning Inspector Porter after his meeting with the prosecutor's office.
- Munz ROW- Trustee Arters stated that there was no new information
- Richman Road OPWC letter – Trustee Jurkowski stated that she signed the letter needed for OPWC as the Supervisor and this paperwork will need to be updated after the election.

- Zoning Board of Appeals- Letters of interest are being accepted for a member and a secretary to both Zoning Appeals and Board of Commissioners.

**Items of new business:**

- Resolution accepting amounts and rates per letter received from the Medina County Budget Commission – A motion was set forth by Trustee Arters, duly seconded by Trustee Jurkowski **Resolution #01-10102017** to accept the Amounts and Rates as presented by the Medina County Budget Commission.
- September 21, 2017 Meeting Minutes – Trustee Jurkowski requested that a correction be made to the September 21, 2017 minutes: 1. Stating no location for the new fire station has been decided on and 2. Stating that the insurance agent was informed incorrectly that we had an HSA in place when the Township was reimbursing for healthcare expenses not through an HSA.

**Announcements / Upcoming Meetings**

Apple Butter Festival - CTCC Flea Mkt & Farm Show Sat & Sun Oct 14-15, 10am – 5pm

Candidates Night: Thursday, October 19th, 7 pm

CTCC Movie Night: Saturday, October 21st, 7 pm – Charlie Brown Great Pumpkin and the Nightmare before Christmas

Trustee Meeting: Tuesday, October 24th, 7 pm

Trunk or Treat: Saturday, October 28th, 6 – 7:30 pm; prizes sponsored by the Charlie/Joyce Siman Family

A motion to adjourn was made by Trustee Arters duly seconded by Trustee Jurkowski. All in favor.

TRUSTEES:

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Russ Arters

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Rick Dumperth

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Sue Jurkowski

FISCAL OFFICER \_\_\_\_\_  
Sarah Poling

Date Signed \_\_\_\_\_

Date Approved \_\_\_\_\_