

CHATHAM TOWNSHIP

Chatham Trustee Meeting Minutes
Chatham Township Community Center
Regular Meeting of October 24, 2017

Meeting was called to order by Trustee Jurkowski at 7:00pm

Roll Call: Trustee Arters, Trustee Dumperth and Trustee Jurkowski were present.

The Fiscal Officer certified the requirements of the Sunshine Law were met by notification and posting. This is an unapproved, unsigned copy of the proposed minutes of October 24, 2017 Trustee Meeting of Chatham Township Trustees. Once approved and signed, they will become the official minutes of record. The Township assumes no liability and does not certify that this is a true copy of the minutes; likewise balances provided may not have been reconciled to the Bank Statement and are subject to change, until financial statements have been signed and approved by the Board of Trustees.

Pledge of Allegiance

Trustee Arters reminded all guests to sign in

A Motion was put forth by Trustee Arters, duly seconded by Trustee Dumperth to approve meeting minutes of October 10, 2017. All in favor

A Motion was put forth by Trustee Dumperth, duly seconded by Trustee Arters to approve Financial Reports. All in favor

A Motion was put forth by Trustee Arters, duly seconded by Trustee Jurkowski to approve Purchase Orders and Pay Bills, as presented. All in favor

Public invitation to speak: Susan Arters – Susan wanted to clarify that the conversation that Trustee Dumperth has referred to several times is a conversation with Chris Vanderzyden from 2013ish about out of pocket expenses being appropriated for each employee. Again she stated it was not referenced to as an HSA 3 to 4 years ago. Trustee Jurkowski stated that she has the email from Trustee Dumperth and it was referred to an HSA. Secondly, she thanked the CTCC Committee and Trustees for hosting Candidate's Night. She suggested adding the pledge at the beginning of the night. Susan stated that Trustee Jurkowski's speech was well put together, but the end was directed towards current Trustees and her demeanor changed, which created tension. Lastly, she stated that there was some confusion about the Question and Answer part of the night; she stated that she thought it would be during the structured part of the evening.
Ann Marie Brasty – Brasty stated that Candidates Night was very enlightening. She stated that Trustee Jurkowski's speech was right on, and that there should not be personal

agendas and it should be about the community. Brasty stated that she was disappointed about the question and answer part of the evening; she wanted to know about the candidate's community involvement. Lastly, she stated that she did not run for trustee because she wanted to have power and continue to be able to hold people accountable for the community. Trustee Jurkowski stated that it was Denise's first year organizing the evening, some things were different.

Judy Arthur – Judy stated that she hoped decisions for the CTCC and MH were brought up for a vote.

Correspondence: a letter from George and Irene Bennings: Thanked Trustees for the Candidate's Night and expressed disappointment in the closing remarks; Bricker & Eckler Attorneys at Law: references about the current QBS process; Medina County Office for Older Adults invitation to 'A conversation on Aging' November 14 3pm-4:30pm; Dave Yost, Auditor of State: announcing a year of holiday from paying \$50 monthly surcharge; Chatham Preschool Head Start's Fall Open House November 2 5:30-6:30.

Auditors Report: None

Fire Department/EMS: Chief Bill Disbrow submitted the following report: Chatham Twp. Calls: 4 squad/rescue calls; Mutual Aide Calls: 4 Squad Rescue. Chief announced interest in applying for the Assistance to Fire Fighter's Grant for a new fire truck; he suggested using Beckler grant writers who charge \$685.00 for writing the grant and 8% of the winnings or up to \$3,000. Then the second year they write for free but still take 8% up to \$3,000. There will be a 30 day notice that this grant is open and it will close in 30 days following opening; therefore he would like to proceed. He was also approached by Spencer and Lodi Fire Departments to apply for radios through the same grant. He reminded Trustees that some radios may need to be purchased prior to grant results or awarding. He is concerned that the current system will not continue to be maintained and if other departments are changed over they will not be able to communicate with mutual aid departments. The cost for a new radio is \$4,500, and pagers will not come out until Dec of 2017. Trustee Jurkowski wanted to know that there was protocol in place for safe guarding these radios and pagers in light of one being stolen and the other ruined while in possession of department members. He stated that there was. Fiscal Officer Poling stated that there had been a call from an EMS patient today concerned with billing that they received. Poling suggested to them to call the third party billing service that the Township uses, and she was uncomfortable with that. She asked that someone from the Township call her back. Chief stated that he would call her back.

Roads Report: Road Superintendent reported the following:

1. Checked roads
2. Graded Richman Rd, Old Mill to Shaw and spread 67 lime stone
3. Mowed ditches back on Old Mill Rd.
4. Ditched on Old Mill Rd.
5. Graded Richman Rd. south of Shaw Rd.
6. Mowed parks, garage, and CTCC

Zoning Report: Zoning inspector Porter reported the following: PERMITS: 905 Spencer Lake, Preston, new home ; Moss Rd Wesolek, Pavilion; 5280 Vandemark Rd, Detamore, deck ; CONTACTS: lots of phone calls this month. Met with the Prosecutors office, Mike Lyons about Ag. bldgs and junk cars, especially Spencer Lake rd. showed him pictures and the letter that was sent (never delivered) he suggested going after cars through the ORC instead of Zoning. Porter had the ORC 505.173 and 505.871 for Trustees to review on a different way to handle to junk cars in the Township. Zoning Inspector Porter stated that the Prosecutor's Office is currently working with another Township, and will forward their documentation when it is complete.

CTCC Report: CTCC Coordinator Janet Newcomer was present and gave the following report: The Apple Butter Festival was a success, with 17 vendor totaling \$260. She Gave a Year to Date total of income for CTCC as \$2,460. She also gave a list of upcoming events including Trunk or Treat this weekend. Newcomer asked if there was a way to know what the rentals and income were for the MH.

Memorial Hall: Trustee Dumperth asked about the lease; Trustee Arters stated that he sent it over this morning to be reviewed by Fire Association and had not heard anything. Trustee Dumperth stated that he needs the lease and Fire Association's 501C3 for the tax exempt form for the auditor's office. He felt that there was a solid case for tax exemption, and wanted to save the \$2,400 per year in taxes. Trustee Dumperth again stated that he did not feel that that lease is an appropriate place for Sugar Bush money to be. Trustee Jurkowski disagreed. The lease will be signed at the next meeting it was stated by Trustee Jurkowski members that the Fire Association and all three trustees sign at the next meeting with a notary. Fiscal Officer Poling will contact Denise from the Auditor's office to notarize.

Cemetery Report: Cemetery Sexton Jurkowski was present and reported: There was a burial today, a burial Thursday, and a footer order. Trustee Dumperth asked about the cemetery policy update. Jurkowski asked Fiscal Officer Poling to send her the word document again.

Items of old business:

- Coon Club Road/ Crossroads Bond – Trustee Dumperth asked Trustee Arters about the Bond. Trustee Arters stated that he tried to contact Jeremy and had not received a response. Trustee Dumperth stated that we needed to hold the original because that is how things got messed up previously.

- New Fire station RFQ and proposed sites – Trustee Dumperth suggested waiting to schedule a meeting to review RFQs until after the election. The meeting to review the RFQs will be scheduled at the Nov. 14th meeting.
- Spencer Lake zoning – addressed above
- Munz ROW- Trustee Dumperth stated that we would have the survey at the next meeting.
- Richman Road OPWC letter – Fiscal Officer Poling reported that the letter and documentation had been sent in September.
- Zoning Board of Appeals- Letters of interest are being accepted for a member and a secretary to both Zoning Appeals and Board of Commissioners. Fiscal Officer Poling suggested looking outside of the Township for the Secretary since it is not a requirement to be a resident. Trustees stated that they preferred a resident so they could also serve as an alternate.

Items of new business:

- HSA Medical Reimbursement – Trustee Jurkowski asked about expenses from January to May 2017 and how they were being handled. Fiscal Officer Poling stated she needed to check with the auditor but thought it would be listed as a fringe benefit.
- Ash Trees – Chief expressed concerns about dead ash trees; and was not sure who identified whether they were Township responsibility or property owner’s responsibility. Roads Superintendent stated that they are a dangerous tree to cut and there are only two roads guys; therefore who is directing traffic while they cut. Trustee Dumperth also brought up dead ash trees at CTCC that needed to be taken down. Trustee Arters stated that dead ash trees at CTCC were not a priority unless they were going to take bids and get paid by someone to take them.
- Website DotEasy – A motion was set forth by Trustee Jurkowski, duly seconded by Trustee Dumperth to continue to use Dot Easy for the Township Website.
- CTCC Roof – Trustee Arters stated the Restoration of the roof would be \$2-\$3 per square foot equaling about \$13,000-15,000; and replacement would be \$7 per square foot equaling about \$35,000-\$40,000. Trustee Dumperth asked if anyone went on the roof to see what it needed or give an estimate of how long they could get by with patching before replacement. Trustee Arters stated no. Trustee Arters also stated that putting money in CTCC was never ending, and boilers would be next. Trustee Jurkowski stated they needed to know the long term goals before making a decision on the roof.

Announcements / Upcoming Meetings

Trunk or Treat: Saturday, October 28th, 6 – 7:30 pm; prizes sponsored by the Charlie/Joyce Siman Family

Bicentennial Meeting: Monday, Nov 6th, 7 pm

Bicentennial Spaghetti Dinner: Saturday, Nov 4th 4:30-7:30pm

CTCC Meeting: Thursday, Nov 2th, 7 pm

Election Day: November 7th

Trustee Meeting: Tuesday, Nov 14th, 7pm

A motion to adjourn was made by Trustee Arters duly seconded by Trustee Jurkowski. All in favor.

TRUSTEES:

Russ Arters

Rick Dumperth

Sue Jurkowski

FISCAL OFFICER _____
Sarah Poling

Date Signed _____

Date Approved _____