

CHATHAM TOWNSHIP

Chatham Trustee Meeting Minutes
Chatham Township Community Center
Regular Meeting of November 28, 2017

Meeting was called to order by Trustee Jurkowski at 7:00pm

Roll Call: Trustee Arters and Trustee Jurkowski were present; Trustee Dumperth was absent

The Fiscal Officer certified the requirements of the Sunshine Law were met by notification and posting. This is an unapproved, unsigned copy of the proposed minutes of November 28, 2017 Trustee Meeting of Chatham Township Trustees. Once approved and signed, they will become the official minutes of record. The Township assumes no liability and does not certify that this is a true copy of the minutes; likewise balances provided may not have been reconciled to the Bank Statement and are subject to change, until financial statements have been signed and approved by the Board of Trustees.

Pledge of Allegiance

Announcement was made that there will be an Executive Session to discuss personnel tonight.

Trustee Jurkowski reminded all guests to sign in

A Motion was put forth by Trustee Arters, duly seconded by Trustee Jurkowski to approve meeting minutes of November 14, 2017. All in favor

A Motion was put forth by Trustee Arters, duly seconded by Trustee Jurkowski to approve Financial Reports. All in favor

A Motion was put forth by Trustee Arters, duly seconded by Trustee Jurkowski to approve Purchase Orders and Pay Bills, as presented. All in favor

Public invitation to speak: Norm Bistline – Representing the Historical Society to ask about placement of the new one room school house and gas station. Two buildings have been reset for zoning and drainage. Bistline identified that if the Township Trustees give a resolution that they are historical buildings to excuse ADA for a time. Trustee Arters does not like placement of the gas station due to access, and would like it moved back; he thought that there was future plans for a walkway and flowerbeds. Trustee Arters stated that he would like a new placement of the gas station and is not currently in agreement. Trustee Jurkowski stated that she would like it to be further back as well. Zoning Inspector stated 25 feet from the property line is what is needed; and 20 feet from other

buildings foundation. There was mention that some trees need removed. Trustee Arters and Bistline are to meet together this weekend to continue discussion of the placement. Ash Tree in back corner needs removed; Trustee Arters states that he needs to put trees up to bid. Bistline will continue with getting plan drawn up.

Correspondence: Notice from Lorain County Engineer Re: Executive and Integrating Committee Meeting, December 1st; 2018 Lawn Care Proposal; Medina County Engineer Re: sale of MATERIALS TO Townships/Villages;

Auditors Report: None

Fire Department/EMS: None

Roads Report: Road Superintendent reported the following:

1. Check roads
2. Spread stone on gravel roads
3. Meet with county at bridge on Old Mill rd.
4. Pick up flags
5. Grade gravel roads
6. Cut up downed tree on Rodgers road
7. Dig stump out of ditch on Coon Club rd.

Zoning Report: Zoning Inspector Porter reported that there will Be a Zoning Board of Appeals meeting for the request of a variance. Trustee Jurkowski stated that there was one letter of interest submitted

CTCC Report: Trustee Jurkowski announced upcoming events

Memorial Hall: None

Cemetery Report: Cemetery Sexton Jurkowski submitted update to policy to review.

Items of old business:

- Coon Club Road- Crossroads Bond/Survey – Trustee Arters submitted the bond for the file.
- New Fire station RFQ meeting Dec. 5 7pm at CTCC
- Munz ROW Richman Road Corner Stone - Trustee Jurkowski stated we are waiting for a response from Prosecutor on how to proceed.
- Zoning Board of Appeals- – 2 resignations Jan 1st – Jared Bohley applied; still need one more
- Ash Tree Removal – Trustee Arters stated that the corner ash tree may be removed by the Historical Society since that is needed for them to continue with the building placement.

- Historical Society Buildings – A motion was set forth by Trustee Arters, Duly seconded by Trustee Jurkowski **Resolution #01-11282017** Chatham Township Trustees hereby officially recognize the Chatham Township Historical Society's Gas Station and Schoolhouse as Historic Buildings as defined in the Ohio Building Code chapter 4101:1-2 definitions, Historic Buildings #2. These buildings are to be relocated & reconstructed on township property. Roll Call: Arters, yes; Jurkowski, yes. Passed
There was discussion that the current Town Hall Building did not have a resolution like this; this may be done in the future.
- Cemetery Policy update – Trustee Jurkowski will allow time to be reviewed.

Items of new business:

- Newly Elected Trustees and Fiscal Officer need Sworn in.

Announcements / Upcoming Meetings

Santa Shop/Make It and Take It: Sat Dec 2nd, 9 am – 1 pm; Tree Lighting: 7 pm

Historical Building

Special Trustee Meeting to review RFQs fir the Fire Department: Tuesday, Dec 5th, 7 pm

CTCC Meeting: Thursday Dec 7th, 7 pm

Living Nativity: Saturday, Dec 9th, 4 – 8 pm

Trustee Meeting: Tuesday, Dec 12th, 7 pm

A motion was made by Trustee Arters, duly seconded by Trustee Jurkowski to break into executive session to discuss personal. Roll Call: Arters, Yes; Jurkowski, yes

Trustee Jurkowski announced return from Executive Session with the outcome to increase Joseph Aungst hourly wage by \$1.00. A motion was made by Trustee Jurkowski, duly seconded by Trustee Arters to increase Roads Department, Joseph Aungst hourly wage by \$1.00, and be back dated to 6 month probation date. All in Favor.

A motion to adjourn was made by Trustee Arters duly seconded by Trustee Jurkowski. All in favor.

TRUSTEES:

Russ Arters

Rick Dumperth

Sue Jurkowski

FISCAL OFFICER _____
Sarah Poling

Date Signed _____

Date Approved _____