

CHATHAM TOWNSHIP

Chatham Trustee Meeting Minutes
Chatham Township Community Center
Regular Meeting of December 26, 2017

Meeting was called to order by Trustee Jurkowski at 7:00pm

Roll Call: Trustee Arters, Trustee Dumperth and Trustee Jurkowski were present

The Fiscal Officer certified the requirements of the Sunshine Law were met by notification and posting. This is an unapproved, unsigned copy of the proposed minutes of December 26, 2017 Trustee Meeting of Chatham Township Trustees. Once approved and signed, they will become the official minutes of record. The Township assumes no liability and does not certify that this is a true copy of the minutes; likewise, balances provided may not have been reconciled to the Bank Statement and are subject to change, until financial statements have been signed and approved by the Board of Trustees.

Pledge of Allegiance

Trustee Jurkowski reminded all guests to sign in

A Motion was put forth by Trustee Dumperth, duly seconded by Trustee Arters to approve meeting minutes of December 12, 2017 with spelling and grammar corrections. All in favor

A Motion was put forth by Trustee Dumperth, duly seconded by Trustee Arters to approve Financial Reports. All in favor

A Motion was put forth by Trustee Arters, duly seconded by Trustee Jurkowski to approve Purchase Orders and Pay Bills, as presented. All in favor

Public invitation to speak: None

Correspondence: Holiday Greetings from: Stanley Simon Family, Southeastern Equipment, Brunswick Township Trustees and Staff, General Maintenance Service, and DS Architecture. Newsletter from Ohio Plan Risk Management; Notice of Renewal of Video Service Authorization from Charter Communication; Chatham Township Board of Zoning Appeals regarding Application for variance for 9126 Avon lake Road, Medina, Ohio meeting set for January 30, 2017 at 8am; ODOT notice of Bridge Overlay; and Medina County Recorder Formal Notification of the requirement to file zoning amendments and changes.

Auditors Report: None

Fire Department/EMS: None

Roads Report: Road Superintendent reported the following:

1. Plowed and/or Salted roads 11 times
2. Plowed and salted CTCC, Fire Dept., cemetery, and MH
3. Spread 57's on various parts of Richman Rd.
4. Checked out mail box complaint on Moss Rd.
5. Closed Richman Rd. at sheriff request
6. Checked all roads several times

Roads Superintendent Arters requested purchasing a new pressure washer with hose and reel, and using ours which broke today as a trade in. A motion was set forth by Trustee Jurkowski, duly seconded by Trustee Arters to purchase a new pressure washer with hose and reel totaling \$3,335.90. All in Favor

Zoning Report: Zoning Inspector Porter submitted the following: Permits: Preston 9045 Spencer Lake Rd, Ag Barn; Preston 9045 Spencer Lake Rd, Access bldg.; BZA meeting for side line setback variance Coon Club Rd, sat 12.30.17 at 8 am. Contacts, received call from Auditor's office about 7181 Congress Rd, possible living in Accessory bldg, went on property, very nice garage, with a porch on one end. Owner called me back explained our concerns, stated he did not live there. Also, received call about billboards, went over regulations and referred him to section in zoning. Few other calls, as always slowing down this time of year.

CTCC Report: Trustee Jurkowski reported that movie night went well and the lighting contest took place.

Memorial Hall: Trustee Jurkowski reported that the Prosecutor's office had not gotten back with about the lease. Trustee Dumperth asked about the MH plowing. Trustee Arters stated he was going to have to get with Frank Keeling to figure it out.

Cemetery Report: Cemetery Sexton Jurkowski submitted update to Cemetery Policy which was signed tonight after approval at the last meeting. She also reported that she has not heard any more about the cemetery software issues.

Items of old business:

- Munz ROW Richman Road Corner Stone – Trustee Arters reports that he dropped off the paperwork to the land owner and is waiting to get it back.
- Zoning Board of Appeals- – 2 resignations Jan 1st – Jared Bohley and Jo Murr applied. A motion was set forth by Trustee Arters, and duly seconded by Trustee Dumperth to appoint Jo Murr to the Zoning Board of Appeals. All in favor
- Historical Society Buildings – Trustee Dumperth nothing new at this time.

- Trash Contracts – Trustee Dumperth identified that he had emailed all bids. He reported that he would suggest C. Martin based on price and current good relationship at the MH, and that he was not impressed by Republic and the actual vs. advertised size of the dumpster. A motion was set forth by Trustee Dumperth, duly seconded by Trustee Arters to have dumpster services at MH and Roads Dept. through C. Martin Trucking for once month pick up. All in favor
- Yearend procedure/issues – Health Ins. and Life Ins. Resolutions – Revisions were made to the Health Insurance Resolutions and presented to Trustees: Take out pay all, appointment not appoint of, only at start of term and for Fulltime employees after probation, and The Township has the right to preset the amount they will pay towards elected officials’/fulltime employees’ dependents’ coverage. A motion was set forth by Trustee Dumperth, duly seconded by Trustee Arters to approve the Health Insurance Policy with the above noted revisions, and for it to be offered to newly elected officials at the start of their 2018 terms. **Resolution # 01-12262017** Roll Call: Arters, yes; Dumperth, yes; Jurkowski, yes.
- New Fire station - Trustee Arters reported he received 5 responses from firms about the recommendation of Design/Build and Design/ Bid/ Build. He will share with the committee and schedule the next meeting after the first of the year.

Items of new business:

- Approve Temporary Appropriation for 2018 – Fiscal Officer Poling reported some of the changes for the 2018 Appropriations: Roads: no more road grader payment, a fulltime employee hired; BWC will only be for one year; Elected officials receive an increase. A motion was set forth by Trustee Arters, duly seconded by Trustee Jurkowski to approve 2018 Temporary Appropriations **Resolution #03-12262017** Roll call: Arters, yes; Dumperth, yes; Jurkowski, yes.
- Reduce Appropriations based on actual revenues. A motion was set forth by Trustee Arters, duly seconded by Trustee Dumperth to reduce appropriations based on actual revenues **Resolution# 04-12262017** Roll call: Arters, yes; Dumperth, yes; Jurkowski, yes.
- Approve closing unused balances and zero balance of all Purchase Orders - A motion was set forth by Trustee Arters, duly seconded by Trustee Jurkowski to reduce and close purchase orders with unused balances **Resolution # 05-12262017**. Roll call: Arters, yes; Dumperth, yes; Jurkowski, yes.
- Reallocation- Fiscal Officer Poling request a resolution for the reallocation of money for Zoning purposed to fulfill monetary commitments: wages, phone, and mileage. A motion was set forth by Trustee Arters, duly seconded by Trustee Dumperth to approve the reallocation of funds as presented **Resolution #06-12262017**.
- Resolutions and Motion: Trustee Jurkowski suggested that moving forward the Township keep a record of motions and resolutions to be easily referenced.
- Trustee Dumperth reported that he was approached by Norm Bisline, former VFW member stating that he heard the Township was trying to take the money that the

VFW donated to the Fire Association. All Trustees confirmed that was not the case.

- Trustee Dumperth stated it had been an honor to serve Chatham Township, and that it was an educational and gratifying experience.

Announcements / Upcoming Meetings

Firemen's Association New Year's Eve party
Organizational Meeting, Tuesday, Jan 2nd, 7 pm
CTCC Meeting, Thursday, Jan 4th, 7 pm
Trustee Meeting, Tuesday, Jan 9th, 7 pm

Trustee Arters thanked Trustee Dumperth and Trustee Jurkowski for their service as Trustees to Chatham Township. They were presented with the Chatham Township Bicentennial print, and everyone was invited to stay for cake after the meeting.

A motion to adjourn was made at 8:58pm by Trustee Arters duly seconded by Trustee Jurkowski. All in favor.

TRUSTEES:

Russ Arters

Joseph Aungst

Denise Gumbita

FISCAL OFFICER _____
Sarah Poling

Date Signed _____

Date Approved _____